



Executive Director

Collegiate Cultural Foundation (Love & Fidelity Network)

Princeton, New Jersey

[The Collegiate Cultural Foundation](#) (CCF) is an independent, non-partisan, non-sectarian, 501c3 organization dedicated to promoting pro-life and pro-family education on college campuses. Its principal program is the [Love & Fidelity Network](#) (LFN), which advances a culture of marriage and sexual integrity at American universities.

CCF seeks a full-time, resident Executive Director who will work in its Princeton, New Jersey office, manage at least two other staff, and report to the CCF board of directors. While CCF does fund other programs, LFN will effectively be the Executive Director's exclusive focus.

Celebrating its tenth anniversary in 2017, LFN pursues its mission through student-led chapters which organize lectures and debates, public information campaigns, student activism, and appearances in campus media. During the 2015-16 academic year alone, LFN reached nearly 5,000 students on 68 campuses nationwide. Twenty-five of its chapters are officially recognized student organizations at their schools, with another twelve in development, and attendance at events on campus has tripled in the last four years. LFN's annual national conference, recently held for the ninth time, consistently attracts 250 students from 35 schools. LFN and its chapters have been featured in the [New York Times](#) and [National Review](#), and on [NBC](#) and [Fox News](#), among other media appearances.

Responsibilities

Building on the strong foundation laid by LFN's two previous incumbents, the new Executive Director will be responsible for executing on the priorities set by the CCF board in its recent strategy review:

- Aggressive growth in the number and quality of chapters at top 50 universities;
- At least doubling LFN's fundraising to support an expanded program and to build a capital reserve;
- Building consistently productive relationships with faculty at the schools where LFN has established or would like to establish chapters;
- Strengthening LFN's alumni network as a source both of donors and of mentors for chapter leaders;
- Attracting, training, and facilitating the succession of outstanding student leaders;
- Ensuring that LFN's infrastructure (policies, staffing, website, etc.) matches its strategy;
- Increasing LFN's presence in the media, both nationally and on campus.

Qualifications

- Demonstrated commitment to the mission of CCF and LFN;
- A bachelor's degree in a non-professional field;
- At least seven years of full-time, professional experience, with at least two full years in a supervisory role;
- An independently verifiable record of success in major gift solicitation and project management;
- A mature understanding of the intellectual arguments in support of marriage, family, and sexual integrity;
- Commitment to the scholarly, non-partisan, and non-sectarian tone of CCF and LFN;
- Ability to represent CCF and LFN effectively to a range of constituencies, including donors, faculty, student leaders, and the national media;
- Ability to travel for conferences and campus and donors events;
- A willingness to commit to the position for no less than five years.

Evaluation

Within 90 days of the start date, and then every twelve months, the Executive Director will present a plan to the board with specific goals for the coming year covering the following areas:

- **Finance:** budget, fundraising, and capital reserve;
- **Program:** growth and performance of chapters at top 50 schools, faculty recruitment, annual conference and poster campaigns, and recommendations for program innovation;
- **Management:** coordination, development, mission focus, and morale of staff.

The board will expect the Executive Director to be clear about what role it is thought the board should play in each of these areas, both individually and collectively. The Executive Director will be evaluated in writing at least every twelve months based on a clear agreement with the board on what will be achieved and how.

During the first year, the Executive Director will provide progress reports to the board at 6, 9, and 12 months after the start date, and thereafter at least every 12 months in advance of the annual board meeting.

Salary

The salary range for this position is \$80,000 to \$100,000, and within those limits salary will be commensurate with experience.

Benefits

- Health insurance;
- 20 days (4 weeks) paid annual leave with no rollover of unused days;
- 10 sick days annually with no rollover of unused days;
- 10 paid federal holidays.

Contact

We will accept applications from December 5, 2016 until the position is filled. Please email—as a single PDF—your resume, references, and two brief writing samples, along with a letter of interest, to Elizabeth O’Brien at collegiatecultural@gmail.com. The subject line should read “Executive Director application of [YOUR NAME].”

We expect many qualified applicants for this position. In your letter, please explain why you are the person to lead LFN in its second decade. Only those selected for an interview will be contacted. Please do not call.